





Chester International School

Admissions Policy 2023/24

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Introduction

Chester International School (CIS) offers a new kind of state education for 14-19 year olds of all abilities. CIS prepares young people for aspirational employment in an increasingly interconnected world and has a strong international outlook. Our Admissions Policy reflects these aspirations.

An individual's success depends on the ability to communicate linguistically, mathematically and visually, and upon well-developed and highly transferable employment skills. These allow an individual to work successfully in a range of jobs and sectors and in different places, working with a range of international employers located close to Chester.

CIS will shape global citizens who will be equipped to work the world over in order to share and develop creative ideas by means of language, logic/mathematics and visual literacy. It will be an exciting opportunity where the support and expertise of highly effective staff and trusted employers, is combined with the involvement of parents and guardians to ensure that our students are employable anywhere in the world.

At CIS, learning has an international outlook and a strong focus on becoming employable across local, regional and international borders. By developing employability, a CIS education will give students the skills employers are currently asking for and will also prepare them with the flexibility required for new jobs that will only exist in the future. In addition to academic study, there will be regular time with a personal coach who will help to put academic learning into practice, alongside the opportunity for work placements and foreign language visits.

All students will work on personal development in order to cultivate the transferable skills that are universally required in professional employment. Starting at 14, a student at CIS will study GCSE's built within an IB MYP curriculum.

These qualifications reflect the demands of the international employment market. Those who leave at 18/19 will have studied for one of two broad and prestigious International Baccalaureate Programmes.

The International Baccalaureate Diploma Programme and the International Baccalaureate Career-related Programme are well-respected by employers and are welcomed in an excellent range of British and international universities.

CIS will provide school places for young people aged 14-19, and the Admissions Arrangements for the Year groups 10 and 12 intakes are set out below.

CIS is committed to straightforward, open, fair and transparent Admissions arrangement. The school will act fully in accordance with the School Admissions Code, the School Admissions Appeals Code and admissions law as they apply to Academies.

Application Process for Year 10

Planned Admission Number:

For entry in September 2023, the school has an agreed Planned Admission Number of 80 pupils for entry in year 10.

How to Apply

For applications into Year 10, parents/guardians are required to submit an application form online to Chester International School: <https://www.chesterinternational.co.uk/apply-now/apply-year-10.php>.

Applications will open on 1st September 2022 and close at midnight on 31st October 2022 for admission to year 10 in the following September.

On time applicants will be notified of their Indicative place on or around 1st November 2022 via email and by letter. In line with Admissions protocols, formal offers will only be made on or around 1st March 2023. CIS will consider all on-time applications for places. Where fewer than the published admission number are received, CIS will offer places to all those who have applied.

Applications received after 31st October 2022 will be considered as Late Applications. Late applicants will only be considered after those received on time, and if places have not been fully allocated. In line with Admissions protocols, formal offers to late applicants will only be made on, around or after 1st March 2023.

Allocation of Places

If following consideration of all applicants, the school is likely to be oversubscribed, parents may request that their child is placed on the school's waiting list.

In the event of oversubscription then Oversubscription Criteria is used for place allocation and this is outlined below.

Special Educational Needs

Children with Education Health and Care Plans (EHCPs) where CIS is named on the plan will have automatic entitlement to a place at CIS and will be admitted before all other applicants.

Oversubscription Criteria

Where the school receives more applications for Year 10 than it has places available, the criteria listed below will apply, after the admission of children with Education Health and Care Plans (EHCPs), which names CIS. The oversubscription criteria will be:

1. Looked-after children or previously Looked-after children but ceased to be so because they adopted (or became subject to a child arrangements or special guardianship order). The definition of Looked after is as follows: A 'looked after child' is a child who is (a) in the care of a local authority, or (b) being provided with accommodation by a local authority in

the exercise of their social services functions (see the definition in Section 22(1) of the Children Act 1989) at the time of making an application to a school.

2. Feeder Academy: Christleton High School is the feeder Academy for Chester International School as it is our Sponsor School. A maximum of 30% of places will be allocated to applicants on its roll. In the event of oversubscription within this category random allocation will be used (see 'Tiebreaker' below).

3. Children who are eligible for Pupil Premium including the Service Premium¹. Children given priority under this criterion fall into the following categories:

¹ Parents will need to submit written evidence with their application establishing that their children fall within either (or both) A or B

- Children currently registered as eligible for free school meals and children who have been registered as eligible for free school meals at any point in the last six years; and
- Children whose parent(s) are serving in the regular UK armed forces, to the children of regular UK armed forces personnel who were serving in the past 3 years, or to children who are in receipt of a pension under the Armed Forces Compensation Scheme and the War Pensions Scheme because their parent(s) died on active service with the UK armed forces

Where the application under the Pupil Premium criteria is not successful, the application will be placed into the next highest criteria and will be considered along with all of the other students falling within that criteria.

In the event of oversubscription within this category random allocation will be used (see 'Tiebreaker' below).

4. Distance: Children residing within an 8-mile radius (Map showing 8 mile radius and postcodes Appendix 1).

In the event of oversubscription within this category allocation will be made based on distance from CIS. Distances are measured in a straight line from the centrally plotted Basic Land and Property Unit point (BLPU) of the child's home address to the centrally plotted BLPU point of the school as defined by Local Land and Property Gazetteer (LLPG). Proof of address may be required to verify place of residence.

5. Other: All other children. In the event of oversubscription within this category allocation will be made based on distance from CIS. Distances are measured in a straight line from the centrally plotted Basic Land and Property Unit point (BLPU) of the child's home address to the centrally plotted BLPU point of the school as defined by Local Land and Property Gazetteer (LLPG). Proof of address may be required to verify place of residence.

Tiebreaker

In the event that more than one child has an equal right to an available place, to determine which pupils are admitted under criterion 2 and 3, Chester International School will use independent random allocation to determine who is admitted. Random allocation will be

overseen by a body independent of the school; this will be an independent Solicitor, as appointed by CIS prior to allocation of places.

Application Process for Year 12

Planned Admission Number:

For entry in September 2023, the school has an agreed Planned Admission Number of 80 pupils for entry in year 12, including both internal and external students.

It is assumed that many current students, meeting the minimum entry requirements, will wish to progress from Year 11 to Year 12 within the school will carry on their studies. However, it is unlikely that all current students will meet standards and wish to progress and therefore within the PAN number, external applicants that satisfy the entry requirements, will be accepted.

The maximum admission number for the admission of external candidates is 60 places. This number relates to the admission of external candidates only and is based on an estimate of the maximum number of external candidates likely to be admitted, within the PAN number of 80, although it would be acceptable to exceed this if demand for available courses can be met.

How to apply

Applicants for Year 12 are required to complete and submit an application form online to Chester International School. Applications can be made on the website at:

<https://www.chesterinternational.co.uk/apply-now/apply-year-12.php>

Applications will open on 1 September 2022 and close at midnight on 31 March 2023 for admissions for the following September school year. Offers, conditional on GCSE grades will be made shortly after and applicants will be notified by email and letter.

To be eligible for entry into Year 12 both internal and external pupils will be expected to have met the minimum academic entry requirements for the post-16 course and its level of qualification which are necessary to ensure they can access the learning:

Pupils are particularly asked to note the following:

If they wish to study the **International Baccalaureate Diploma Programme**, both internal and external pupils will be expected to have met the minimum academic entry requirements to ensure they can access the learning:

Grades 9-5 (A*-C) in at least 6 GCSE subjects including Math and English Language or an international equivalent eg. IB Middle Year Programme.

If they wish to study the **International Baccalaureate Career-Related Programme**, both internal and external pupils will be expected to have met the minimum academic entry requirements to ensure they can access the learning:

Grades 9-5 (A*-C) in at least 5 GCSE subjects including Maths and English Language or an international equivalent eg. IB Middle Year Programme.

If they wish to study a **set of International Baccalaureate Diploma Courses**, both internal and external pupils will be expected to have met the minimum entry requirements to ensure they can access the learning:

Grade 9-5 (A*-C) in at least 5 GCSE subjects including Maths and English Language or an international equivalent eg. IB Middle Year Programme.

Though not a condition of admission, once admitted students will need to engage with the philosophy of the IB Programme and think independently, manage their learning, become culturally aware and engage with the ideas of global citizenship.

If either internal or external applicants fail to meet the minimum course requirements they will be given the option of pursuing any alternative courses the school offers for which they do meet the minimum academic requirements, providing these courses are not already full.

Allocation of Places

When Year 12 is under-subscribed all applicants meeting the minimum academic entry requirements will be admitted.

Special Educational Needs

Children with Education Health and Care Plans (EHCPs) where CIS is named on the plan will have automatic entitlement to a place at CIS, and will be admitted before all other applicants.

If the School is over-subscribed, after the allocation of places to students (meeting the minimum entry requirements) progressing from Year 11 to Year 12 within the school, and should there be more external applicants that satisfy the entry requirements, the over-subscription criteria that will be used to determine who is admitted, see below for over subscription criteria.

Oversubscription Criteria

Where the school receives more external applications for Year 12 than it has places available after allocating places to existing year 11 CIS students meeting the minimum entry requirements, the criteria listed below will apply, after the admission of children with Education Health and Care Plans (EHCPs), which names CIS. The oversubscription criteria will be:

1. Looked-after children or previously Looked-after children but ceased to be so because they adopted (or became subject to a child arrangements or special guardianship order). The definition of Looked after is as follows: A 'looked after child' is a child who is (a) in the care of a local authority, or (b) being provided with accommodation by a local authority in the exercise of their social services functions (see the definition in Section 22(1) of the Children Act 1989) at the time of making an application to a school.

2. Feeder Academy: Christleton High School is the feeder Academy for Chester International School as it is our Sponsor School.

3. Children in Year 11 at time of application who are eligible for Pupil Premium including the Service Premium¹. Children given priority under this criterion fall into the following categories:

¹Parents will need to submit written evidence with their application establishing that their children fall within either (or both) :

- Children currently registered as eligible for free school meals and children who have been registered as eligible for free school meals at any point in the last six years; and
- Children whose parent(s) are serving in the regular UK armed forces, to the children of regular UK armed forces personnel who were serving in the past 3 years, or to children who are in receipt of a pension under the Armed Forces Compensation Scheme and the War Pensions Scheme because their parent(s) died on active service with the UK armed forces

4. Children residing within an 8-mile radius (Map showing 8 mile radius and postcodes Appendix 1). Children will be classed within this category if they and their parents/carers are resident within the area served by the school on the closing date for applications.

In the event of oversubscription within this category allocation will be made based on distance from CIS. Distances are measured in a straight line from the centrally plotted Basic Land and Property Unit point (BLPU) of the child's home address to the centrally plotted BLPU point of the school as defined by Local Land and Property Gazetteer (LLPG). Proof of address may be required to verify place of residence.

5. Children residing outside an 8-mile radius (Map showing 8 mile radius and postcodes Appendix 1). Children will be classed within this category if they and their parents/carers are resident within the area served by the school on the closing date for applications.

In the event of oversubscription within this category allocation will be made based on distance from CIS. Distances are measured in a straight line from the centrally plotted Basic Land and Property Unit point (BLPU) of the child's home address to the centrally plotted BLPU point of the school as defined by Local Land and Property Gazetteer (LLPG). Proof of address may be required to verify place of residence.

Admissions of Children outside the Normal Age Group

Parents may request that their child is admitted to a year group outside their normal age range, for instance where the child is gifted or talented or where a child has suffered from particular social or medical issues impacting his or her schooling.

All such requests will be considered on their merits and either agreed or refused, on that basis. If a request is refused, the child will still be considered for admission to their normal age group.

The school will consider each case on its merits, taking into account the individual circumstances of the request and the child's best interests. We will also ensure the parent is aware of whether the request for admission out of age group has been agreed before final offers are made, and the reason for any refusal.

Requests for admission out of the normal year group will be considered alongside other applications made at the same time. An application from a child who would 'normally' be a year 11 child for a year 10 place will be considered alongside applications for year 10.

Waiting Lists

In any year where CIS receives more applications for places than there are places available, a waiting list will operate until at least the 31st December of the same year. The waiting list will be maintained by the school and it will be open to any parent to ask for their child's name to be placed on the waiting list, following an unsuccessful application.

Position on the waiting list and allocation of places will be determined solely in accordance with the over-subscription criteria outlined above. When a place becomes available, the name at the top of the list will be automatically contacted.

Whenever a new applicant is added to the waiting list, the list will be re-ordered in accordance with the oversubscription criteria.

In Year Admissions

If a waiting list is not in operation (either because there is no one on the waiting list or it is 1st January or later) some places may be available in-year.

In this case parents of students in years 10-13 should apply directly to CIS. If a place becomes available in the relevant year group then a place will be offered to those applying.

In the instance of the school being over-subscribed, then the applications will be considered against the over-subscription criteria outlined above, with the opportunity for unsuccessful children to be placed on the waiting list. Anyone refused a place will have the right to appeal to an independent appeal panel.

Appeals

Parents who are dissatisfied with the school's decision not to admit their child(ren) may appeal to an Independent Appeals Panel against that decision as can students aged 16 and over.

The determination of the panel will be made in accordance with the School Admission Appeals Code and will be binding on all parties.

CIS will use the independent appeals service provided by the local authority. Independent Appeals Panels are appointed in accordance with the School Admission Appeals Code.

Appeals should be made, in writing, to Chester International School within 20 school days from the date of notification that the application was unsuccessful. Appeals are then held between June to August each year depending on which month the application was deemed unsuccessful and when the appeal was requested.

Appeals Received	Appeals Heard
March - April	June
May-June	July
July	August

You will be given the date and time of the appeal hearing two weeks in advance of the hearing and the statement of the case will be sent to you one week in advance. You will normally be notified of the panel's decision in writing no later than five working days of the hearings being completed.

The panel will consist of three people (two will have education experience and one will be an independent person with no education experience). The panel will consider the case put forward, it must consider the admission arrangements for the school and the reasons why you want to attend this particular institution. The panel must exercise its discretion by balancing the weight of arguments.

The decision of the Independent Appeals Panel is binding on both the school and the student/parents.

The school will not consider repeat appeals by the same applicant in the same academic year, unless the applicant is able to prove that there have been material changes in their circumstances since the previous admissions appeal.

Appendix 1: Map showing catchment area - 8 mile radius.



- CH4 Balderton, Chester (0 miles)
- CH4 Belgrave, Chester (1 miles)
- CH4 Dodleston, Chester (1.1 miles)
- CH4 Marlston-Cum-Lache, Chester (1.4 miles)
- CH4 Lache, Chester (1.4 miles)
- CH70 Chester, Chester (1.7 miles)
- CH88 Chester, Chester (1.7 miles)
- CH4 Bretton, Chester (1.8 miles)
- CH4 Saltney Ferry, Chester (1.8 miles)
- CH4 Chester Business Park, Chester (1.8 miles)
- CH4 Lower Kinnerton, Chester (1.9 miles)

CH4 Pulford, Chester (2 miles)
CH99 Chester, Chester (2 miles)CH4 Saltney, Chester (2.3 miles)
LL12 Lavister, Wrexham (2.4 miles)
CH4 Poulton, Chester (2.5 miles)
CH1 Higher Ferry, Chester (2.6 miles)
CH4 Eccleston, Chester (2.7 miles)
CH99 Chester Business Park, Chester (2.7 miles)
CH1 Chester West Employment Park, Chester (2.9 miles)
CH4 Eaton, Chester (2.9 miles)
LL12 Gresford, Wrexham (2.9 miles)
LL12 Rossett, Wrexham (3 miles)
CH4 Chester, Chester (3 miles)
LL12 Burton, Wrexham (3 miles)
CH4 Handbridge, Chester (3.1 miles)
CH4 Higher Kinnerton, Chester (3.2 miles)
CH4 Penyffordd, Chester (3.2 miles)
CH4 Broughton, Chester (3.3 miles)
CH5 Sealand, Deeside (3.5 miles)
CH3 Aldford, Chester (3.5 miles)
LL12 Marford, Wrexham (3.6 miles)
CH1 Mollington, Chester (3.8 miles)
CH1 Sealand, Chester (3.8 miles)
CH1 Saughall, Chester (3.8 miles)
CH1 Chester, Chester (3.8 miles)
CH1 Blacon, Chester (3.8 miles)
CH5 Sandycroft, Deeside (4.2 miles)
CH3 Great Boughton, Chester (4.3 miles)
CH3 Chester, Chester (4.4 miles)
CH3 Huntington, Chester (4.4 miles)
CH3 Bruera, Chester (4.5 miles)
CH2 Picton, Chester (4.6 miles)
CH2 Upton, Chester (4.6 miles)
LL12 Llay, Wrexham (4.6 miles)
CH3 Churton, Chester (4.6 miles)
CH2 Hoole, Chester (4.7 miles)
CH5 Mancot, Deeside (4.8 miles)
CH4 Penymynydd, Chester (4.8 miles)
CH3 Vicars Cross, Chester (4.9 miles)

CH3 Churton Heath, Chester (4.9 miles)
CH2 Newton, Chester (5 miles)
CH5 Pentre, Deeside (5 miles)
CH3 Waverton, Chester (5.2 miles)
CH3 Rowton, Chester (5.2 miles)
CH3 Christleton, Chester (5.2 miles)
CH2 Wervin, Chester (5.3 miles)
CH2 Chester, Chester (5.3 miles)
CH2 Moston, Chester (5.3 miles)
CH3 Farndon, Chester (5.4 miles)
LL12 Caergwrle, Wrexham (5.4 miles)
CH3 Littleton, Chester (5.4 miles)
CH5 Garden City, Deeside (5.5 miles)
LL12 Wrexham, Wrexham (5.5 miles)
LL12 Cymau, Wrexham (5.5 miles)
LL12 Hope, Wrexham (5.5 miles)CH5 Dobshill, Deeside (5.6 miles)
LL13 Borrass, Wrexham (5.6 miles)
LL11 Top Bradley, Wrexham (5.6 miles)
CH5 Queensferry, Deeside (5.7 miles)
LL12 Cefn-Y-Bedd, Wrexham (5.7 miles)
CH5 Aston, Deeside (5.8 miles)
CH5 Shotton, Deeside (5.9 miles)
CH2 Hoole Village, Chester (6 miles)
CH3 Hatton Heath, Chester (6 miles)
CH5 Ewloe, Deeside (6 miles)
LL12 Pandy, Wrexham (6 miles)
CH2 Caughall, Chester (6.1 miles)
LL13 Llan-Y-Pwll, Wrexham (6.2 miles)
CH2 Backford, Chester (6.3 miles)
CH1 Backford, Chester (6.3 miles)
CH7 Buckley, Buckley / Mold (6.4 miles)
CH7 Padeswood, Buckley / Mold (6.4 miles)
LL11 Rhosrobin, Wrexham (6.4 miles)
LL11 Old Rhosrobin, Wrexham (6.4 miles)
LL11 Cymau, Wrexham (6.4 miles)
LL11 Gwersyllt, Wrexham (6.4 miles)
CH5 Hawarden Industrial Park, Deeside (6.5 miles)
CH3 Milton Green, Chester (6.5 miles)
CH3 Crewe by Farndon, Chester (6.5 miles)

LL11 Summerhill, Wrexham (6.6 miles)
CH3 Guilden Sutton, Chester (6.6 miles)
CH1 Shotwick, Chester (6.6 miles)
CH5 Ewloe Green, Deeside (6.6 miles)
CH1 Dunkirk, Chester (6.7 miles)
CH7 Drury, Buckley / Mold (6.7 miles)
CH2 Chorlton-by-Backford, Chester (6.8 miles)
CH3 Cotton Edmunds, Chester (6.8 miles)
LL13 Ridley Wood, Wrexham (6.8 miles)
CH5 Deeside Industrial Park, Deeside (6.8 miles)
CH2 Mickle Trafford, Chester (6.9 miles)
CH3 Coddington, Chester (6.9 miles)
CH1 Woodbank, Chester (6.9 miles)
CH2 Croughton, Chester (6.9 miles)
CH7 Pontblyddyn, Buckley / Mold (6.9 miles)
SY14 Barton, Malpas (7.1 miles)
LL11 Moss, Wrexham (7.1 miles)
LL11 Stansty, Wrexham (7.1 miles)
CH3 Saighton, Chester (7.1 miles)
LL13 Redwither Business Park, Wrexham (7.2 miles)
CH3 Handley, Chester (7.2 miles)
CH5 Connah's Quay, Deeside (7.3 miles)
CH1 Capenhurst, Chester (7.3 miles)
LL11 Pentre Broughton, Wrexham (7.3 miles)
LL11 Highfield, Wrexham (7.4 miles)
CH5 Hawarden, Deeside (7.4 miles)
CH7 Pontybodkin, Buckley / Mold (7.4 miles)
CH5 Deeside, Deeside (7.4 miles)
LL11 Ffrith, Wrexham (7.5 miles)
LL11 Llanfynydd, Wrexham (7.5 miles) CH3 Hargrave, Chester (7.6 miles)
CH2 Stoak, Chester (7.7 miles) LL13 Holt, Wrexham (7.7 miles)
LL11 Bradley, Wrexham (7.7 miles) LL11 Lodge, Wrexham (7.7 miles)
CH3 Stamford Bridge, Chester (7.7 miles) CH7 Llong, Buckley / Mold (7.8 miles)
CH2 Bridge Trafford, Chester (7.8 miles) CH3 Hockenhull, Chester (7.8 miles)
LL13 Wrexham Technology Park, Wrexham (7.8 miles) LL13 Wrexham Industrial Estate, Wrexham (7.8 miles)
CH7 Alltami, Buckley / Mold (7.8 miles)
CH3 Great Barrow, Chester (7.9 miles)
LL11 New Broughton, Wrexham (7.9 miles) LL11 Caego, Wrexham (8 miles)
CH3 Clutton, Chester (8 miles)